

# *Loudoun County 2023 Outstanding Volunteer Awards*

## **Nomination Template**

*All information must be entered, and nomination submitted in a current browser session, there is no "Save" option. Gather all supporting material prior to submission. Complete this nomination template prior to submission then cut and paste your responses into the appropriate section on the nomination form found on the website. [www.loudouncares.org/2023-ova-nomination-form](http://www.loudouncares.org/2023-ova-nomination-form)*

### **NOMINATION PROCEDURE**

Those eligible for nominations include individuals or teams whose volunteer services have benefited Loudoun County during 2022. You may submit a nomination for an individual person or a team of volunteers to be honored. Although honoree(s) do not need to be present to win, we ask that a representative be present.

At the end of this nomination, you will be able to indicate if you would like to submit the individual nomination to be considered for the **Judy Hines Service of a Lifetime Award**

This award recognizes a volunteer that has given 10 or more years to community service here in Loudoun County. You will have a chance to tell us how long they have been volunteering in Loudoun County, the nonprofits they have served if more than one, and their overall impact on the community.

(NOTE: Only Individual nominations will be considered for the Lifetime award.)

Nominations must include a completed application.

Nominations must include a profile picture of the individual or team at the time of submission.

Submission Deadline: All Materials Must be Received by

**Tuesday, February 28th, 2023**

**There will be NO EXTENSION of the deadline for submissions this year!**

### **AWARDS CEREMONY**

The awards ceremony will be held in person - **More Details to Come!**

### **IMPORTANT NOTES**

An individual or team may only be nominated for one applicable category. However, a team may be nominated for a team award while a member of that same team may be nominated for an individual award.

In order to award honorees, a category must receive at least two completed applications.

Loudoun Cares reserves the right to combine and remove categories as they see fit.

## **AWARD CATEGORIES & REQUIREMENTS**

### **Adult Categories (19 to 60):**

#### **-Outstanding Adult Public Safety Volunteer**

Nominees should be individuals, ages 19 to 60 as of December 31st, who have demonstrated outstanding service in the public safety field during 2022.

#### **-Outstanding Adult Volunteer**

Nominees should be individuals, ages 19 to 60 as of December 31st, whose individual efforts demonstrated outstanding service during 2022.

#### **-Outstanding Adult Volunteer Team**

Nominees should be a team, ages 19 to 60 as of December 31st, whose combined efforts demonstrated outstanding service during 2022.

### **Senior Categories (over 60):**

#### **-Outstanding Senior Public Safety Volunteer**

Nominees should be individuals, ages over 60 as of December 31st, who have demonstrated outstanding service in the public safety field during 2022.

#### **-Outstanding Senior Volunteer**

Nominees should be individuals, ages over 60 as of December 31st, whose individual efforts demonstrated outstanding community service in 2022.

#### **-Outstanding Senior Volunteer Team**

Nominees should be a team of individuals, ages over 60 as of December 31st, whose combined team efforts demonstrated outstanding community service in 2022.

### **Youth Categories (18 & under):**

#### **-Outstanding Youth Public Safety Volunteer**

Nominees should be individuals, through the ages of 18 as of December 31st, who have demonstrated outstanding service in the public safety field during 2022.

#### **-Outstanding Youth Volunteer**

Nominees should be individuals, through the ages of 18 as of December 31st, whose individual efforts demonstrated outstanding community service in 2022.

#### **-Outstanding Youth Volunteer Team**

Nominees should be a team of individuals, through the ages of 18, whose combined efforts demonstrated outstanding community service in 2022.

## Specialty Categories (no age restriction):

### **-Outstanding Community or Civic Organization**

Nominees should be a community or civic organization in Loudoun County which has demonstrated outstanding community service during 2022.

### **-Outstanding Corporate Volunteer Team**

Nominees should be a corporate team based in Loudoun County (i.e. branch, office, etc.) which has demonstrated outstanding community service during 2022.

### **-Outstanding Volunteer Team**

Nominees should be a team of a combination of ages who have demonstrated outstanding community service during 2022.

### **-Outstanding Volunteer Project**

Nominees should be for a one-time event or project based in Loudoun County which has demonstrated outstanding community service during 2022.

### **-Outstanding Project Leader**

Nominees should be an individual who significantly led an outstanding community service project from start to finish in 2022.

### **-Outstanding Veteran Volunteer**

Nominees should be an individual who has demonstrated outstanding community service during 2022. Individuals must be a US Veteran (i.e., Active Duty, Reservist, Retiree) having served in the US Armed Forces (i.e., Air Force, Army, Marine Corp., Navy, Coast Guard).

### **-Outstanding Nonprofit Board**

Nominees should be a volunteer nonprofit board who demonstrated outstanding governance and support to their organization during 2022.

## DEFINITION OF TERMS

- **Impact** = the positive change in the people (i.e., in their situation, circumstances, attitudes, actions, etc.) or organization (i.e., in the delivery of service, efficiency, effectiveness, cost savings, etc.) served as a result of the nominee's time and talent.
- **Evidence** = third party comments of impact (i.e., testimonials from participants, or other stakeholders), facts of before and after change amount (Ex: Increased number of meals served), observations of specific situations or dynamics that demonstrate change (Ex: Increased attendance due to volunteers involvement), or organizational measurements in place to determine change (Ex: 10% reduction in expenses due to new procedures).

### **A \* indicates required information**

#### **Nominee Information**

The following refers to the person or team being nominated. If it is a team, please provide a team name if applicable and a contact person for the team.

Team Name (if Applicable): \_\_\_\_\_

\*Nominee First Name: \_\_\_\_\_

\*Nominee Last Name: \_\_\_\_\_

\*Award Category (see above):

- If Veteran Volunteer category please indicate:

- Veteran Status: \_\_\_ Active Duty \_\_\_ Reservist \_\_\_ Retired

- Branch of Service:

\_\_\_ Air Force \_\_\_ Army \_\_\_ Marine Corp \_\_\_ Navy \_\_\_ Coast Guard

\*Nominee Type: \_\_\_ Team or \_\_\_ Individual

\*Nominee's email: \_\_\_\_\_

Organization associated with nominee (if applicable): \_\_\_\_\_

\*Nominee Address (street, city, state, zip): \_\_\_\_\_

\*Nominee Phone: \_\_\_\_\_

### **Nominator Information**

The following refers to the person or team being nominated. If it is a team, please provide a team name if applicable and a contact person for the team.

\*Nominator First Name: \_\_\_\_\_

\*Nominator Last Name: \_\_\_\_\_

\*Nominator's email: \_\_\_\_\_

Organization associated with nominator (if applicable): \_\_\_\_\_

\*Nominator's address (street, city, state, zip): \_\_\_\_\_

\*Nominator's phone: \_\_\_\_\_

### **Nomination Questions**

1. Please describe the volunteer's (individual or team) service for 2022 that resulted in the positive impact resulting in your nomination. Include beneficiaries of these activities (i.e., program participants, nonprofit, programs, etc.). **(word limit 250)**
2. Please provide any evidence that shows the positive impact of this volunteer(s) service in 2022. Could include: testimonials from participants or other stakeholders; Facts of before and after change (Ex: increased number of beneficiaries served); Observations of specific situations or dynamics that show a change (Ex: decreased harmful behavior due to volunteer(s) involvement, increased efficiency, increased participants, etc.); or Operational measures (Ex: 10% reduction in expenses due to a new intake process designed and implemented). In addition if applicable, please include any obstacles that the nominee(s) had to overcome to serve. **(word limit 250)**
3. Any additional information that you would like to share related to this volunteer service. (Optional) **(word limit 150)**

### **Lifetime Award Submissions**

To submit this nomination for the Lifetime Award please provide the following information:

(Note: only individual nominations will be considered for the Lifetime award)

Number of years nominee has volunteered in Loudoun County (min 10 years): \_\_\_\_\_

Nonprofits nominee has volunteered at in Loudoun County:

Please describe why you feel this nominee should be considered for the Lifetime award. Include how the volunteer service has positively impacted Loudoun County residents and nonprofits over the years.

(word limit 300)